



Department of Public Safety and Correctional Services

Criminal Injuries Compensation Board

SUITE 206 • PLAZA OFFICE CENTER • 6776 REISTERSTOWN ROAD • BALTIMORE, MARYLAND 21215 • www.dpscs.state.md.us
(410) 585-3010 • FAX (410) 764-3815 • TOLL FREE (888) 679-9347 • V/TTY USERS (800) 735-2258

STATE OF MARYLAND

ROBERT L. EHRLICH, JR.
GOVERNOR

MICHAEL S. STEELE
LT. GOVERNOR

MARY ANN SAAR
SECRETARY

G. LAWRENCE FRANKLIN
DEPUTY SECRETARY

MARY L. LIVERS, PH.D.
DEPUTY SECRETARY

ROBIN WOOLFORD
EXECUTIVE DIRECTOR

February 16, 2006

The Honorable Joan Cadden
Chair, House Subcommittee on Public Safety and Administration
Room 410B, Lowe House Office Building
Annapolis, Maryland 21401-1991

RE: Criminal Injuries Compensation Board – Operating Budget Analysis

Dear Delegate Cadden:

This letter is in response to the budget analysis presented to your subcommittee by the Department of Legislative Services. Please contact me if you or other members of the subcommittee have any questions.

Performance Analysis - Managing for Results: The department should be prepared to update the committees on the status of changes that were discussed during the 2005 session budget hearings – including the hiring of new staff, the upgrading of the claims tracking system, CJIS training and technology changes.

Response:

As mentioned in the analysis, processing time has shown a slight decrease even though the number of new claims continues to grow. New contractual staff joined the Criminal Injuries Compensation Board midway through Fiscal Year 2005 and we expect the turnaround time to improve.

Staff has successfully completed Criminal Justice Information System training.

Improvements to the claims tracking/processing system continue. Updates have recently been installed to better handle supplemental awards. An imaging system will be installed in a few weeks to move toward a “paperless” claim and will provide a link between victim and offender systems to allow better collection of restitution. Enhancements to allow limited web access to the system are also underway. This will allow victims under the auspices of approved advocates and providers to be able to file their claims electronically and service providers will be able to check claim status.

RECOMMENDED ACTIONS:

1. Concur with Governor's Allowance.

Response:

The Department concurs with the analyst's recommendation.

I trust the above information adequately addresses the issues that were raised by the analyst. Thank you for the opportunity to respond and for your continued support of the Criminal Injuries Compensation Board. Please do not hesitate to contact me if additional information is needed.

Sincerely,

Robin Woolford
Executive Director

cc: Mary Ann Saar, Secretary, DPSCS
G. Lawrence Franklin, Deputy Secretary, DPSCS
Robert Berkey, Budget Analyst, Office of Budget Analysis DBM
Keri Beth Cain, Policy Analyst, DLS
Susan Dooley, Director Office of Financial Services, DPSCS
Rhea L. Harris, Director, Office of Legislative Affairs, DPSCS
Elizabeth Moss, Staff, House Subcommittee on Public Safety and
Administration



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ROBIN WOOLFORD
EXECUTIVE DIRECTOR

February 9, 2006

The Honorable James E. DeGrange, Sr.
Chair, Senate Subcommittee on Public Safety, Transportation and Environment
Room 120, James Senate Office Building
Annapolis, MD 21401-1991

RE: Criminal Injuries Compensation Board – Operating Budget Analysis

Dear Senator DeGrange:

This letter is in response to the budget analysis presented to your subcommittee by the Department of Legislative Services. Please contact me if you or other members of the subcommittee have any questions.

Performance Analysis - Managing for Results: The department should be prepared to update the committees on the status of changes that were discussed during the 2005 session budget hearings – including the hiring of new staff, the upgrading of the claims tracking system, CJIS training and technology changes.

Response:

As mentioned in the analysis, processing time has shown a slight decrease even though the number of new claims continues to grow. New contractual staff joined the Criminal Injuries Compensation Board midway through Fiscal Year 2005 and this has the turnaround time down to be reduced.

Staff have successfully completed Criminal Justice Information System training.

Improvements to the claims tracking/processing system continues. Updates have recently been installed to better handle supplemental awards. An imaging system will be installed in a few weeks to move toward a “paperless” claim and will provide a link between victim and offender systems to allow better collection of restitution. Enhancements to allow limited web access to the system are also underway. This will allow victims under the auspices of approved advocates and providers to be able to file their claims electronically and service providers will be able to check claim status.

RECOMMENDED ACTIONS:

1. **Concur with Governor’s Allowance.**

Response:

The Department concurs with the analyst's recommendation.

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Keri Beth Cain, Policy Analyst, DLS
Edward Cheston, Staff, Senate Budget & Taxation Committee
Rhea L. Harris, Director, Office of Legislative Affairs, DPSCS
Susan Dooley, Director Office of Financial Services, DPSCS